

## CSEA Local 698 Member Information

In an effort to ensure that our records are accurate, we are requesting that you provide your contact information. We are also making strives to communicate in different ways to our membership. As such, please provide your *personal* email address, if you have one.

You may send this information back to our PO Box, or you are welcome to submit this information via email, or deliver to any officer. All mailing addresses can be found on the Intranet.

Liz Clark, President  
[Lclark50@nycap.rr.com](mailto:Lclark50@nycap.rr.com)  
Albany Office

Dolores Bates, 3<sup>rd</sup> VP  
[deembates@aol.com](mailto:deembates@aol.com)  
NYC Office

Ira Bethea, 1<sup>st</sup> VP  
[irabethea@hotmail.com](mailto:irabethea@hotmail.com)  
Albany Office

Jeanne Jones, Secretary  
[Jmjones106@verizon.net](mailto:Jmjones106@verizon.net)  
Buffalo Office

Bob McRae, 2<sup>nd</sup> VP  
[bobheatingguy@gmail.com](mailto:bobheatingguy@gmail.com)  
Albany Office

Mitch Greig, Treasurer  
[newwindsorjoe@aol.com](mailto:newwindsorjoe@aol.com)  
Rockland PC

### **Please Print**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Phone \_\_\_\_\_

Personal email \_\_\_\_\_

I prefer email.

I don't have email. Please use my postal address.

**Are you interested in getting involved?**

**Flip over this sheet and let us know what your interests are...**

## CSEA Local 698 Committee Interest Form

**Audit Committee:** The Audit Committee shall have the responsibility of auditing the books of the Local at the close of the fiscal year ending September 30, and submitting a written report of its finding on forms prescribed by the Statewide Association of the Local President, Local Executive Board and to the Treasurer of the Statewide Association by January 1 of each year.

**Membership Committee:** The Membership Committee shall have the responsibility of recruiting new members, retaining current members, and communicating general information to members. The Membership Committee shall be responsible for providing member benefits information, issuing a membership newsletter, and maintaining the Local 698 website. **Sub-committees:**

Newsletter     Website     Recruitment/Member Benefits     Education/Program

**Finance/Budget Committee:** The Finance/Budget Committee is responsible for establishing an annual budget for CSEA Local 698. In addition, the Finance/Budget Committee is responsible for reviewing the finances and investments of the Local and making fiscal recommendations to the Local 698 Executive Board.

**Political and Legislative Action Committee:** The Political and Legislative Action Committee alerts membership of actions that will affect our members.

**Labor/Management Committee:** The purpose Labor/Management Committee is to encourage the parties to utilize alternative methods of dispute resolution using outside neutrals or members of the Committee. The Committee also serves as forum for discussion of larger issues, unrelated to specific disputes, of mutual concern to CSEA Local 698 and the Dormitory Authority State of New York.

**Health and Safety Committee:** The Health and Safety Committee focuses on specific problems regarding workplace health and safety, monitors employer actions, and assists employees in pursuing health and safety complaints. It also can assist the negotiating team in coming up with contract language that addresses health and safety problems.

**Grievance Committee:** The Grievance Committee's purpose is to settle grievances according to formal procedures as agreed upon, as by the terms of the collective bargaining agreement. This committee manages employee complaints and is responsible for tracking union grievances and participating in grievance investigations.

**Shop Stewards:** Shop Stewards are rank-and-file members of CSEA Local 698 who are significant links and conduits of information between the union leadership and rank-and-file workers. The role of shop steward is to communicate member needs and concerns, organize members into collective action, and popularize and promote union consciousness and values in the workplace.

**Contract Committee:** The Contract Committee will consist of Local 698 members with the purpose of evaluating the collective bargaining agreement, and conduct research and information gathering specific to the agreement. The Contracts Committee shall report all findings and recommendations to the Local 698 Executive Board and the Negotiating Team with the intent of utilizing the information in the collective bargaining process.

**Negotiating Team:** The Negotiating Team's purpose is to secure agreement relating to all matters affecting employees' terms and conditions of service as they relate to the collective bargaining agreement. This team will represent Local 698 when negotiating the terms and conditions of the collective bargaining agreement.

**By-Laws Committee:** Bylaws are a set of rules adopted by an organization or assembly for governing its own meetings or affairs. The By-Laws Committee is responsible for maintaining an accurate and current record of CSEA Local 698 -laws. The committee also recommends changes to the by-laws to be voted on and adopted by the membership.